



30th November 2020

Year 8 Parents Evening -Video Meetings

Dear Parents/Carers,

You are invited to make appointments for your child's Year 8 parent-teacher meetings. These meetings will be booked online, and then held by video meeting rather than in-person at the school.

The parent-teacher meetings are on **Thursday 10th December** for all Year 8 students from 3.30pm until 7.30pm

Appointments will be available to book from **6pm on Tuesday 1st December** until **midday (12noon) Tuesday 8th December**.

To make your appointments please login at: <https://parents-booking.co.uk/warlingham> .

I have attached a document with instructions to assist you with this booking system.

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

Internet Browser Compatibility:

You must use one of the below devices and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

Troubleshooting Tips

- If you cannot login please contact school IT support.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

Headteacher: Mr P Foster BA (Hons) MA NPQH
Address: Tithepit Shaw Lane, Warlingham, Surrey, CR6 9YB
Telephone: 01883 624067 Email: info@warlinghamschool.co.uk
Website: www.warlinghamschool.co.uk

Tandridge Learning Trust

A School within the Tandridge Learning Trust

If you are unable to book at home, please contact the school office for help.

Kind regards,

A handwritten signature in blue ink, appearing to be 'C. Glover', written in a cursive style.

Mr Glover

Assistant Headteacher