



September 2018

Dear Parents/Carers,

Welcome to the new academic year at Warlingham School. I hope that you have all enjoyed the summer break. This letter contains some important information updates (including calendar details) for the new academic year.

#### EXAMINATION SUCCESS

The School is delighted to be celebrating an outstanding set of GCSE exam results:

- 83% of students gained a 4-9 pass grade in English
- 78% of students gained a 4-9 pass grade in Maths
- 19% of students gained a 7-9 pass grade in both English and Maths.

Last academic year there was great uncertainty for students, parents and schools as the majority of subjects moved to the new 1-9 grading system and had coursework elements removed. All students had to take more final exams and the new GCSEs have clearly been more rigorous than in the past. Consequently, I am extremely pleased that the hard work and commitment of students over the last two years has been rewarded. I am confident that this group of students are particularly well-equipped to go on to the next stage of their education having attained such excellent GCSE grades.

This year's top performing students were:

Marnie Ekins – seven 9 grades, one 8 grade and one 7 grade

Henry Firman – four 9 grades, four 8 grades, one A grade and one 6 grade

Lily Lennard – two 9 grades, two A\* grades, three 8 grades and two 7 grades

Sam Coole – two 9 grades, two 8 grades, one A grade, three 7 grades, one 6 grade and one 5 grade

Megan Van Noort – seven 8 grades and two 6 grades

Sivani Sivanathan – two A\* grades, four 8 grades, three 7 grades

Neve Horn – one A\* grade, five 8 grades and four 7 grades

Hollie Clarke – two 9 grades, three 8 grades, three 7 grades and one 6 grade

Matthew Howie – one 9 grade, two 8 grades, six 7 grades and one 6 grade

Caitlin Duggan – six 8 grades, one 7 grade, one 6 grade and one 5 grade

Jessica Maynard – one 9 grade, two 8 grades, three 7 grades, one A grade, two six grades and one 4 grade

Joanna Mubenga – one 9 grade, two 8 grades, three 7 grades, one A grade, one six grade

Jessica Dartnell – one 9 grade, one 8 grade, four 7 grades and four 6 grades

Harriet Roberts – one 9 grade, one A\* grade, six 7 grades and one 6 grade

Hope Cody – one 9 grade, three 8 grades, three 7 grades, one 6 grade and one 5 grade

William Standen – one 9 grade, one 8 grade, four 7 grades, three 6 grades

#### A LEVEL RESULTS

I can also announce another set of excellent A Level and Vocational results this year and would like to congratulate students on their outstanding performance. The results show:

- 19% of all grades achieved were A\*/A
- Half of all grades at A\*-B – a very significant 15% increase on last year
- 71% of all grades achieved were at A\*-C
- A\*-E pass rate achieved at A Level is an impressive 98%

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- Equally impressive results by those students taking the new, more rigorous, vocational qualifications

There were a number of excellent individual successes at A Level, including the following students:

Morgan Brown – A\* A\* A  
 Joe Burke – A\* A A  
 Sonya Gholami – A\* A A B  
 Alice Hughes – A A A  
 Harry Alexander-Porter - A A A  
 Taylor Beck – Dist\* Dist A

The students have worked tremendously hard over the last two years and thoroughly deserve their success. I hope they are all very proud of their outstanding achievements reflecting their high level of dedication and commitment.

I would also like to thank all the parents for the important role they have played in encouraging their children and supporting the School. Of course, I must thank the dedicated and talented staff at Warlingham School for all their time, energy and care in supporting students throughout their courses.

#### MOVING FORWARD – THE SCHOOL IMPROVEMENT PLAN

The main priority for 2018-19 is to continue to build on recent academic success by focusing on the provision of high quality learning. We aim to ensure that all our students make great progress throughout their time at Warlingham by making sure staff build positive relationships with students and that high quality teaching prioritises skilled interactive questioning and effective assessment. As last year, we will be stressing the clear link between attendance and achievement by being clear that our expectation is that all should aspire to 100% attendance. We will also be continuing to develop the outstanding provision in the Sixth Form by re-designing Sixth Form specialist facilities and improving still further the excellent student outcomes achieved this year.

#### TANDRIDGE LEARNING TRUST

As you are aware, Warlingham School is one of five schools in the Tandridge Learning Trust and as from this September, I will be predominantly working as the Chief Executive Officer of the Trust. I retain oversight of Warlingham School as Executive Head Teacher but Mr Day and Mr Kinder are now the Joint Heads of School and have taken over the management of the day-to-day operations as outlined in my letter to parents in June 2018.

Mr Kinder has overall responsibility for the Lower School, (Years 7, 8 and 9) and Mr Day for the Upper School (Years 10, 11, 12 and 13). Although this is a significant change in the leadership structure of the School we have taken steps to ensure a smooth transition and to enable the School to retain its ethos, values and current strong position. When we created the Tandridge Learning Trust in May 2017 one of the key aims was to enable each school to retain their individuality and culture. These new arrangements support this aspiration.

#### STAFF NEWS

A full list of staff is available on the school website. We extend a very warm welcome to new staff joining the School this September.

#### SCHOOL WEBSITE AND ELECTRONIC COMMUNICATION

I would like to remind all parents and students to check the school website [www.warlinghamschool.co.uk](http://www.warlinghamschool.co.uk) on a regular basis. It is continually being updated and developed and would be the key source of information should emergency arrangements be necessary. In the eventuality of not being able to access the website, please note that important notifications are also on the School's Twitter account and Facebook page.

All tracking reports will be emailed home to the parental contact email address. Homework projects and resources will be emailed to students and parents. In addition, these resources will be accessible on our new Sharepoint Virtual Learning Environment (VLE) '**The Student Room**'. This can be accessed via the school website. For information regarding attendance, positive and negative behaviour points and incidents, we have a **Warlingham Portal**. The Warlingham Portal is also where we would ask parents to check and update contact and other student details in the data collection area. Most parents will already have the login information but new Year 7 parents will be contacted via email with login information.

### STUDENT TRACKING REPORTS

This year, the target grade system will change from having a separate target for each subject to each student having an overall target. The target is derived from how students with the same ability profile (based on their Key Stage 2 SATS results) perform nationally. These targets can be raised if it is felt that the student will be motivated by higher targets.

The tracking report delivered home will show the overall target alongside the student's average grade, which will in turn show a progress figure. Tracking will also show individual subject grades as well as attitude to learning grades and attendance figures.

### FAMILY HOLIDAYS, ABSENCE AND PENALTY NOTICES

Overall attendance at Waringham School is excellent. Please help us in maintaining this by noting that leave of absence during term times is not permitted as absence can significantly disrupt learning and progress. It is illegal for the Joint Heads of School to grant any leave of absence during term time unless in very exceptional circumstances. The Education Welfare Service has been given much stricter guidelines from the Department for Education regarding attendance and will intervene at a much earlier stage than previously.

Penalty notices will be issued when an unauthorised leave of absence is taken or when a student's attendance falls below an acceptable level. Each parent is liable to receive a penalty notice for each child - currently £60, rising to £120 if not paid after 21 days. If a penalty notice remains unpaid after 28 days the Local Authority will consider legal proceedings. Further details can be found on our website. Please note the school holiday dates for 2018-19 and 2019-20, which are available on the School website.

### SCHOOL HANDBOOK

The School Handbook 2018-19, which contains general information, including a selection of policies and details of attached services, is available on the school website. If you do not have internet access and would like a printed copy to be sent to you, please telephone Mrs Lottin on 01883 624067 Ext 2013 to request a copy. Year 7 parents/carers were given a copy last term.

### HOMEWORK CLUB AND EXTRA CURRICULAR ACTIVITIES

Homework timetables are available on the school website under 'Information' (the Homework section) and are attached with this letter. These have been organised by year group which we hope will speed up the process of finding information for parents. You will see some changes to homework this year including reflection, study skills and Key Assessment Point (KAP) revision. The rationale for this is to help each student to prepare for the new linear GCSE examinations. Reflection is about evaluating and improving work already submitted by addressing weaker areas. The study skills are there to try and give each student opportunities to learn and practise skills that will benefit them in the long run. The KAP revision is designed to encourage students to focus on revising content and to prepare for tests using the skills developed in the study skills activities. The KAP reflection gives each student the opportunity to go back over their KAP grades in detail and consider their areas of strength and weakness and to work on addressing weaknesses to improve future progress. We believe this approach will build independent, reflective, resilient students who will gain confidence in tackling exams on their journey towards GCSE and A Level exams.








Parents/carers are reminded that the School Homework Club will resume next week. All students are welcome - it's a good opportunity for them to get homework done early, with staff support and using the excellent facilities in our Learning Resource Centre. Homework Club runs from 3.10-4.10pm Monday to Thursday during term time.

We offer a wide range of lunchtime and after-school activities. Details will be given to all students at the beginning of each term and the club timetable will be displayed in tutor rooms. All students are encouraged to participate in at least one such activity. Please do not hesitate to ask for details if your child is not forthcoming with the information!

### MAINTAINING HIGH STANDARDS OF UNIFORM

Thank you to all parents/carers and students in cooperating with us in the implementation of the School Uniform Policy, which was updated in June 2018. The winter uniform is required from the beginning of the Autumn Term. We will be monitoring uniform closely and advise that students who do not comply with the Uniform Code (without genuine and significant reason) will be required to work in isolation until the uniform matter can be satisfactorily resolved. Please contact us if you have difficulty in affording or accessing any uniform item as we would like to help if possible. Particularly note that facial piercings are not allowed, (with the exception of one pair of small earrings worn in the ear lobe only), and note also the rules regarding haircuts and footwear. Earrings must be removed for PE lessons. Other jewellery (and mobile phones) in evidence during the school day (including break times) will be confiscated.

Your child should be coming to school ready to learn in terms of their equipment. The basic essentials are the following:

-  Pen – one blue or black and one green
-  Pencil
-  Pencil Sharpener
-  Ruler
-  Rubber
-  Calculator (Casio) fx-83/85
-  Highlighter

It is really important that students take pride in the presentation of their work; having the correct equipment helps to support this and reflects a commitment to successful study. Please also ensure that your child has an appropriately sized school bag to carry their equipment and books.

I must also remind parents/carers that the school does not permit the use of spray deodorants and perfume sprays. This is a preventative measure as a number of students and staff can suffer from serious allergic reactions to these products.

#### RECOGNISING STUDENT ACHIEVEMENTS

Rewards are given for a range of achievements including outstanding academic progress, attendance, behaviour and sustained effort, all of which supports learning. Rewards include verbal and written praise, commendations, certificates and phone calls or letters home. The parents/carers of merit award winners are notified as soon as an award is achieved. There are rewards termly for outstanding behaviour and attendance.

#### CONTACT DETAILS

Please ensure that you notify the School if you change address or any other contact details (e.g. email address or mobile phone number etc.) You can do so by logging into the Warlingham Portal to access your parent contact details or by informing your child's Head of House. It is important that we can get in touch quickly in an emergency. Please note that email is the preferred communication method, so it is essential to ensure that the school has accurate email addresses for parents/carers. We also send occasional text alerts to parents/carers via mobile phones.

#### MEDICAL INFORMATION

In order to ensure that your child is properly supported in school it is important that you provide accurate medical information. A copy of our Medical Conditions Policy is available on the school website. Please use the Warlingham Portal to update us with any medical issues that we should be aware of. Where necessary this information will be entered into our Medical Register, which has details about each student's health issues, as well as any management arrangements surrounding these. If you experience any difficulties providing medical information via the Warlingham Portal, or if you have any other medical queries, please contact Mrs Cooper in Student Services (Ext. 2020).

#### PARENT/CARER FEEDBACK

It is important to us that parents/carers contribute to the School's development. You are warmly invited to the termly Parents' Forum and other workshops and we ask you to complete a questionnaire each year to give your views. There will also be a member of the Senior Leadership Team available for informal discussion at each Parents' Evening. Good communication should be two-way, so we encourage parents/carers to contact us as necessary.

If there is any matter at all that concerns you – let us know! The vast majority of queries or concerns are resolved using the school's well-established communication channels, which are as follows:

- For student welfare or general issues/concerns – contact either the Form Tutor or Head of House
- For subject-specific concerns - contact the relevant class teacher or Head of Department
- For academic concerns that are not subject-specific – contact your child's Head of House
- For queries or concerns regarding attendance or absence, please contact the Attendance Manager
- For Warlingham Portal, The Student Room, or other school system login issues, please email [ITSupport@warlinghamschool.co.uk](mailto:ITSupport@warlinghamschool.co.uk) and clearly state in the 'Subject' field which of these systems you need help with.

#### SCHOOL LOCKERS

We are changing the way we provide and administer our school lockers. From this September, an external company (ILS) will be providing school locker rentals on an annual basis to new students requiring one. Please visit the ILS website for booking information – [www.ilsschools.co.uk](http://www.ilsschools.co.uk). Existing long-term rentals will be honoured in-house until the end of the rental period.

#### THE WARLINGHAM SCHOOL EDUCATIONAL TRUST

The Warlingham School Educational Trust is a charity set up to promote financial support to Warlingham School. It is wholly funded by voluntary contributions and gives every penny it receives to the students of Warlingham School. As a result of the

Gift Aid Scheme the Government automatically adds 25% to any money given to us – so for every £10,000 donated we actually get £12,500 to spend!

As I am sure you are all aware, Government funding of Education is extremely tight and all schools are currently facing this financial pressure. Over the years our parents have been incredibly generous and have invested over £500,000 in facilities and equipment to enhance the enjoyment and experience of our students as well as providing them with opportunities not usually available in schools. Providing such opportunities will be increasingly difficult without this support.

The enclosed booklet shows some of the recent purchases made by the Educational Trust. The money we receive has gone to fund projects, additional curriculum resources, modern technology and specialist equipment that the School would not normally be able to afford.

We currently have a number of whole school projects on our 'shopping list' for the future:

- Modernisation of the School Music Block to incorporate new technologies, in order to provide facilities that better reflect today's Music industry.
- The purchase of new equipment for extra-curricular activities, so that we can offer even more high quality after school clubs.

Your contribution to the Warlingham School Educational Trust, of just £30 per year, will be invested in your son or daughter's future and helping to make sure that Warlingham School is not simply a good school but a great one that provides opportunities and experiences that make an important and positive difference in the development of our students. We request that contributions are paid via Wise Pay at the beginning of the new Autumn term.

I would like to particularly extend a warm welcome to parents/carers of students who are beginning their school careers at Warlingham School this week and wish your children every success in the future.

I look forward to a challenging, enjoyable and ultimately successful year ahead for all students.

Yours sincerely



**Mr N Bradwell**  
**Executive Head Teacher**

**PLEASE TAKE TIME TO READ THE FOLLOWING ATTACHMENTS:**

Warlingham School Educational Trust Booklet  
School Term Dates 2018-19  
Year Group Key Dates 2018-19  
Year Group Homework Timetables 2018-19