



Dear Parents and Carers

Re: Arrangements for the start of Term

Firstly, as we have come to the end of this most challenging of years, I would like to thank you for your patience, support and contribution to negotiating a year of schooling during a pandemic. It was a real shame to have to move some year groups to remote learning at the end of term and that the delta variant has had such an impact on our end of term as a school.

Secondly, you will no doubt be aware that we are expected to set up an Asymptomatic Testing Site (ATS) at school and to test students upon their return from the summer holidays. To accommodate this, we will need to stagger the start to the term as outlined below. **Each year group will receive specific instructions and timings in a separate communication to come from Mr Day.** When establishing an ATS and testing students in March, we were able to do this without the need to call for volunteers from our parents and carers to support us, however if you are able to support the testing process on the dates below (a range of roles are required from registration and meeting and greeting roles to processing and recording results) please email our Facilities and Operations Manager Louise Runge L.Runge@tandridgelearningtrust.co.uk as soon as possible.

Asymptomatic testing schedule (Year Groups as of 1st Sept 2021)

Year 7	Test Day 1	Wednesday 1 st September 11.30-13.30
	Test Day 2	Monday 6 th September 8.30-10.00
	Commencement of Normal timetabled lessons	P2 Monday 6 th September (Week 1)
Year 8	Test Day 1	Friday 3 rd September 10.00-11.30
	Test Day 2	Tuesday 7 th September 8.30-10.00
	Commencement of Normal timetabled lessons	P1 Wednesday 8 th September (Week 1)
Year 9	Test Day 1	Friday 3 rd September 12.00-13.30
	Test Day 2	Tuesday 7 th September 10.30-12.00
	Commencement of Normal timetabled lessons	P1 Wednesday 8 th September (Week 1)
Year 10	Test Day 1	Thursday 2 nd September 12.00-13.30
	Test Day 2	Tuesday 7 th September 12.30-14.00
	Commencement of Normal timetabled lessons	P1 Wednesday 8 th September (Week 1)
Year 11	Test Day 1	Thursday 2 nd September 10.00-11.30
	Test Day 2	Monday 6 th September 11.30-13.00
	Commencement of Normal timetabled lessons	P1 Tuesday 7 th September (Week 1)
Year 12	Test Day 1	Wednesday 1 st September 10.00-11.00
	Test Day 2	Monday 6 th September 10.00-11.00
	Commencement of Normal timetabled lessons	P1 Tuesday 7 th September (Week 1)

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Tandridge
Learning Trust

A School within the Tandridge Learning Trust

Year 13	Test Day 1	Thursday 2 nd September 9.00-10.00
	Test Day 2	Monday 6 th September 13.30-14.15
	Commencement of Normal timetabled lessons	P1 Tuesday 7 th September (Week 1)

Covid Controls and arrangements from September

When coming in for testing, students are required to wear masks and to socially distance wherever possible.

While there may be changes due to the local and national context, the following changes we have made as a result of the pandemic this year will remain in place from September:

- **Each Year Group will have a designated entrance gate at the start of the school day** (this will not be the case at the end of the school day) *This has proven to be a really effective start to the day to enable any issues that are a barrier to learning to be addressed promptly and routines and expectations established.*
- **Students will move around school in a one-way system.** *This has had a really positive impact on the flow of students in busy corridors.*
- **We will continue to encourage hand hygiene, operate with enhanced cleaning routines and ensure effective ventilation around school.**
- **Following asymptomatic testing students and staff will continue to self-test for covid twice weekly**
- **Year groups will have allocated toilets and areas for lunch and breaktimes**

Should there be an outbreak within the school we may take steps to reintroduce other controls that we have been operating this year, however from September:

- **The school day will no longer be staggered.** All students will start registration at 8.35am and finish at 3.10pm. The school site will be open to students from 8.15am.
- **All students will have lunch between 1.25pm to 2.05pm.** There will no longer be an extended period with a staggered lunch.
- **Students will no longer be required to wear masks in corridors and indoor spaces.** Although students that wish to may still do so.

We would like your views regarding the continuation of online parents' evenings. **Please can you use the link below to communicate your views.**

<https://ecv.microsoft.com/sYHavI1Q3W>

Please see the uniform reminders below to support your planning for the new school year and any purchases of clothing and footwear over the summer.

Finally, I would like to wish you and your loved ones a restful, relaxing and enjoyable summer break.

Best wishes



Mr P Foster

Headteacher

School Uniform Reminder

Students will be expected to return in September with full School uniform. It is expected that parents support the school uniform policy and are urged to telephone the school if there is any query. All uniform items should be clearly marked with the student's name.

Girls' School Uniform

- Navy blue blazer with school badge (available from Hewitts)
- Plain, navy blue v-necked pullover with school badge (in House colours – available from Hewitts)
- Navy blue A Line skirt with inverted pleat; available from Hewitts in 18/22 inch length

SKIRT LENGTHS MUST BE NO MORE THAN 15CM ABOVE THE KNEE. NO OTHER SKIRTS SHOULD BE WORN

- Navy blue, "Banner" trousers with a waistband are an acceptable alternative to the skirt - these are available for purchase from Hewitts
- Plain white revere collared blouse
- Plain black sensible leather shoes (no logo), maximum 3cm inner edge of heel, no boots, no canvas shoes, no trainer style shoes.
- Navy or black socks or neutral coloured or plain tights (not patterned) – both socks and tights should not be worn together.
- Socks should not be worn above the knee.

Boys' School Uniform

- Navy blue blazer with school badge (available from Hewitts)
- Plain, navy blue v-necked pullover with school badge (in House colours)
- Plain, dark grey or charcoal school trousers
- Plain white shirt with collar
- Clip on School tie (in House colour) (available from the school)
- Plain black sensible leather shoes (no logo), maximum 3cm inner edge of heel, no boots, no canvas shoes, no trainer style shoes
- Navy or black socks

BLACK TRAINERS or TRAINER STYLE SHOES are not allowed under any circumstances.

Jewellery

Jewellery of any description is not encouraged and is not practical for many reasons. A flat, plain ring and one pair of small, plain stud or sleeper size earrings and a watch are the only items allowed. **All Jewellery must be removed for PE activities and is brought into school *entirely at the student's own risk*.**

Nose studs and all other types of piercing are not allowed.

Students will be required to remove any items of jewellery which contravenes this code; they will be confiscated until parents collect them from school.

Make Up

Make up of any description is discouraged. **Students will be required to remove any excessive make up.** Nail varnish is not allowed. False nails are not allowed.

Hair

It is expected that hair colour will be restricted to that found in natural hair. Extremes of fashion in hairstyles are not suitable for school and students must not have motifs etcetera shaven into their hair.

Sanctions for Breach of Uniform Policy

- In the first instance, parents will be contacted by phone or by letter to notify them of the breach in uniform regulations and students will normally be withdrawn from lessons for the day unless appropriate uniform items can be loaned by the school.
- Excessive jewellery will be confiscated and placed in an envelope and kept safely until collected by a parent.
- Students will be provided with makeup remover or a facial wipe in order to remove excessive make up.
- Persistent offenders, and other students in extreme cases, will be sent home to change if they arrive at school in clothes which contravene the School Uniform Policy. Parents will be contacted to collect their child or to give permission for the child to go home in these circumstances.
- Where parental permission cannot be obtained, students will work in isolation and parents will be contacted by phone or letter – students will remain in isolation until a satisfactory solution is reached.