



September 2019

Dear Parents/Carers,

Welcome to the new academic year at Warlingham School and 6th Form College. I hope that you have all enjoyed the summer break. This letter contains some important information updates (including calendar details) for the new academic year.

EXAMINATION SUCCESS

The School is once again delighted to be celebrating an outstanding set of GCSE results:

- 81% of students gained a 4-9 pass grade in English
- 81% of students gained a 4-9 pass grade in Maths
- 22% of English grades were 7-9
- 19% of Maths grades were 7-9

We were very pleased to see that these results place us in line with Surrey and well above the national average for English and Maths which were 62% and 60% respectively. Once again the hard work and commitment of the students has been rewarded and we take pride in their achievements. It is now up to the current Year 11 to take confidence from these results and show that with the right approach to learning and preparing well, they too can be just as successful this time next year. We are proud of all of our Year 11 students but particular mention must go to the following students who achieved outstanding results:

Katie Merritt - 8 grade 9s, 2 grade 8s
Luke Stevens - 5 grade 9s, 3 grade 8s, 1 grade 7
Ashley Cruickshank - 4 grade 9s, 4 grade 8s
Becca Jordan – 4 grade 9s, 3 grade 8s, 1 grade 7
Luke Percy – 3 grade 9s, 5 grade 8s
Emma Griffiths - 3 grade 9s, 4 grade 8s , 2 grade 7s
Jasmine Hadouka-Taylor – 3 grade 9s, 4 grade 8s, 2 grade 7s
Emily Holvey - 3 grade 9s, 3 grade 8s, 3 grade 7s
Amy Kennison - 2 grade 9s, 5 grade 8s, 2 grade 7s
Maria Radlett – 2 grade 9s, 4 grade 8s, 2 grade 7s
Abigail Jones – 2 grade 9s, 4 grade 8s, 2 grade 7s
Jelani Allman - 1 grade 9, 6 grade 8s, 1 grade 7
Abigail Beynon - 6 grade 8s, 4 grade 7s

We wish them well as they embark on their A level courses.

Equally we have had some outstanding achievement in this years A level results with many students being rewarded with top grades for their efforts. A levels have become very demanding and we were delighted to see that the following students all achieved their target grades and therefore secured their places at some of the top Universities in the country. It was wonderful to see the students receive their results and share the moment with family, friends and teachers on results day. We will really miss them all but we are so proud of their achievements and wish them all every success in their University courses.

Grace Cooper - A* A* A
Abbie Drake - A* A A
Rhianna Patel - A A A A
Daisy Millington – A* A A B
Daisy Moynihan - A A A

Heads of School: Mr P Kinder and Mr S Day
Address: Tithepit Shaw Lane, Warlingham, Surrey, CR6 9YB
Telephone: 01883 624067 Email: info@warlinghamschool.co.uk
Website: www.warlinghamschool.co.uk

Tandridge 
Learning Trust

Beth Sharp – A A A
Sabela Micallef – Dist* Dist A
Katie Day – A* A B
Katie Blatchford – A A B

Thanks to their excellent results the aforementioned students are now looking forward to studying at a number of the top universities, including Abbie Drake to read Human, Social and Political Sciences at Cambridge, Rhianna Patel to read Medicine at UCL, Katie Day to read English Literature and Creative Writing at Warwick, Sabela Micallef to read Education with Psychology at Bath, Grace Cooper to read Physiotherapy at Nottingham, Daisy Moynihan to read Psychology at Southampton, Katie Blatchford to read Physiotherapy at East Anglia and Beth Sharp to read Chinese and Japanese at Leeds after a gap year.

WARLINGHAM SIXTH FORM COLLEGE

Our 6th Form College forms a very important part of our overall offer and we are working hard to continue to grow and develop our provision. This year we have started renovations on the 6th form centre which include internal and external decoration, installation of new furniture and new charging points as well as improvement to the free wifi service. Our aim is to give our 6th form students a professional learning environment, which looks and feels different to the main school and supports their learning as they move through Key Stage 5. We have re-introduced languages to our A level offer and have started a brand new Btec Human Biology course this year. You may also be interested to note that we have a new series of video's which showcase what Warlingham 6th Form College has to offer. These are available to see on the Warlingham Sixth Form College Twitter and Facebook accounts.

MOVING FORWARD – THE SCHOOL IMPROVEMENT PLAN

The main priority for the School Improvement Plan this year focuses on the learning journey and in particular the quality of education through remodelling our curriculum from Yr7 through to Yr13. Our aims are still to ensure that all abilities of children continue to learn well and make great progress relative to their starting points but we are committed to a thorough review of what we teach and why. This is the first phase and staff will be spending a lot of time in Department teams this year to review current provision and to plan, together, the new curriculum. Student outcomes are very important, but just as important is the Personal Development of each student so that each individual leaves school as a confident, successful learner who is well-rounded and ready to take a purposeful role in society. We will paying just as much attention to this area of schooling in the School Improvement Plan this year. As always we will be stressing the clear link between attendance and achievement by being clear that our expectation is that all should aspire to 100% attendance. We made great improvements last year and hope to continue this positive trend in the year ahead.

TANDRIDGE LEARNING TRUST

The Tandridge Learning Trust has said goodbye to Mr Bradwell and welcomes Rebecca Plaskitt as its new Chief Executive Officer. Full details are available on the Trust website, but suffice to say Mrs Plaskitts vast experience in education will enable her to build on the excellent foundations laid by Mr Bradwell. There have been lots of positive benefits of working with our primary partners over the past year including transition work at Key Stage 2 and 3 which is helping our staff to develop the curriculum for our Year 7 students. More details of the trust can be found on the trust website.

STAFF NEWS

We begin the year with a new look Senior Leadership Team, as well as an almost new House Team. Mr Day and Mr Kinder continue in their Joint Heads of School role with Mr Seward as Deputy Head Teacher in charge of Curriculum. The Assistant Headteachers include:

Mr Scott – 6th Form and Careers Provision.

Mr Toop – Teaching and Learning and Staff continuous professional development.

Mrs Haynes – Head of Pastoral Care, Behaviour and Attitudes.

Mr Glover - Curriculum Impact and Outcomes.

We also welcome Mrs Tindall onto the Senior Team in her role as Associate Assistant Head Teacher overseeing Student Personal Development.

On the Pastoral team we welcome back Mrs Wigzell from her Maternity break as Head of Sharman House. We also welcome Mr Gunn as Head of Chichester House, Miss Hurst as Head of Mallory House and Mrs Hunt as Head of Johnson House. The Pastoral care of our students is a really important role in helping our students to be settled and happy and we wish all of the House team well in their respective roles this year.

A full list of staff is available on the school website. We extend a very warm welcome to new staff joining the School this September and hope very much that you enjoy working at Warlingham School and that you enjoy teaching our excellent students.

SCHOOL WEBSITE AND ELECTRONIC COMMUNICATION

We would like to remind all parents and students to check the school website www.warlinghamschool.co.uk on a regular basis. It is continually being updated and developed and would be the key source of information should emergency arrangements be necessary. In the eventuality of not being able to access the website, please note that important notifications are also on the School's Twitter account and Facebook page on a weekly basis.

All tracking reports will be emailed home to the parental contact email address. Homework projects and resources will be emailed to students and parents. In addition, these resources will be accessible on our Sharepoint Virtual Learning Environment (VLE) '**The Student Room**'. This can be accessed via the school website. For information regarding attendance, positive and negative behaviour points and incidents, we have a **Warlingham Portal**. The Warlingham Portal is also where we would ask parents to check and update contact and other student details in the data collection area. Most parents will already have the login information but new Year 7 parents will be contacted via email with login information.

SCHOOL DROP-OFF - PLEASE DO NOT PARK ON THE YELLOW LINES AT THE SCHOOL GATES.

Understandably many of us are busy in the mornings trying to balance family with jobs and time is a real pressure but could we please ask that parents do not ignore the yellow road markings outside the school gates. We asked Surrey Highways to re-paint these last year because we had a couple of "near misses" caused by cars ignoring the yellow lines and stopping to drop-off children. The lines are now much clearer and they are there for a reason and that reason is for the safety of students and staff coming onto the school site. Thank you in advance for your understanding and co-operation over this matter.

STUDENT TRACKING REPORTS

This year, the target grade system will remain the same as last year with each student having an overall target. The target is derived from how students with the same ability profile (based on their Key Stage 2 SATS results) perform nationally. These targets can be raised if it is felt that the student will be motivated by higher targets.

The tracking report delivered home will show the overall target alongside the student's average grade, which will in turn show a progress figure. Tracking will also show individual subject grades as well as attitude to learning grades and attendance figures. After each tracking period students will have a "progress review week" where each and every student will have the opportunity to reflect on their achievements to date and make some targets to work on over the next period of tracking.

FAMILY HOLIDAYS, ABSENCE AND PENALTY NOTICES

Overall attendance at Warlingham School is excellent. Please help us in maintaining this by noting that leave of absence during term times is not permitted as absence can significantly disrupt learning and progress. It is illegal for the Heads of School to grant any leave of absence during term time unless in very exceptional circumstances. The Education Welfare Service has been given much stricter guidelines from the Department for Education regarding attendance and will intervene at a much earlier stage than previously.

Penalty notices will be issued when an unauthorised leave of absence is taken or when a student's attendance falls below an acceptable level. Each parent is liable to receive a penalty notice for each child - currently £60, rising to £120 if not paid after 21 days. If a penalty notice remains unpaid after 28 days the Local Authority will consider legal proceedings. Further details can be found on our website. Please note the school holiday dates for 2019-20 and 2020-21, which are available on the School website.

SCHOOL HANDBOOK

The School Handbook 2019-20, which contains general information, including a selection of policies and details of attached services, is available on the school website. If you do not have internet access and would like a printed copy to be sent to you, please telephone Mrs Chesterman on 01883 624067 Ext 2015 to request a copy.

HOMEWORK CLUB AND EXTRA CURRICULAR ACTIVITIES

Homework timetables are available on the school website under 'Information' (the Homework section) and are attached with this letter. These have been organised by year group which we hope will speed up the process of finding information for parents. The homework this year includes reflection, study skills and Key Assessment Point (KAP) revision. The rationale for this is to help each student to prepare for the new linear GCSE examinations. Reflection is about evaluating and improving work already submitted by addressing weaker areas. The study skills are there to try and give each student opportunities to learn and practise skills that will benefit them in the long run. The KAP revision is designed to encourage students to focus on

revising content and to prepare for tests using the skills developed in the study skills activities. The KAP reflection gives each student the opportunity to go back over their KAP grades in detail and consider their areas of strength and weakness and to work on addressing weaknesses to improve future progress. We believe this approach will build independent, reflective, resilient students who will gain confidence in tackling exams on their journey towards GCSE and A Level exams.








Parents/carers are reminded that the School Homework Club will resume next week. All students are welcome - it's a good opportunity for them to get homework done early, with staff support and using the excellent facilities in our Learning Resource Centre. Homework Club runs from 3.10-4.10pm Monday to Thursday during term time.

We offer a wide range of lunchtime and after-school activities. Details will be given to all students at the beginning of each term and the club timetable will be displayed in tutor rooms. All students are encouraged to participate in at least one such activity. Please do not hesitate to ask for details if your child is not forthcoming with the information!

MAINTAINING HIGH STANDARDS OF UNIFORM

Thank you to all parents/carers and students in cooperating with us in the implementation of the School Uniform Policy, which was updated in June 2019. The winter uniform is required from the beginning of the Autumn Term. We will be monitoring uniform closely and advise that students who do not comply with the Uniform Code (without genuine and significant reason) will be required to work in isolation until the uniform matter can be satisfactorily resolved. Please contact us if you have difficulty in affording or accessing any uniform item as we would like to help if possible. Particularly note that facial piercings are not allowed, (with the exception of one pair of small earrings worn in the ear lobe only), and note also the rules regarding haircuts and footwear. Earrings must be removed for PE lessons. Other jewellery (and mobile phones) in evidence during the school day (including break times) will be confiscated. We also ask that students **do not wear smart watches to school as these cause the same issues as mobile phones.**

Your child should be coming to school ready to learn in terms of their equipment. The basic essentials are the following:

-  Pen – one blue or black and one green
-  Pencil
-  Pencil Sharpener
-  Ruler
-  Rubber
-  Calculator (Casio) fx-83/85
-  Highlighter

It is really important that students take pride in the presentation of their work; having the correct equipment helps to support this and reflects a commitment to successful study. Please also ensure that your child has an appropriately sized school bag to carry their equipment and books.

We must also remind parents/carers that the school **does not permit the use of spray deodorants and perfume sprays.** This is a preventative measure as a number of students and staff can suffer from serious allergic reactions to these products.

RECOGNISING STUDENT ACHIEVEMENTS

Rewards are given for a range of achievements including outstanding academic progress, attendance, behaviour and sustained effort, all of which supports learning. Rewards include verbal and written praise, commendations, certificates and phone calls or letters home. The parents/carers of merit award winners are notified as soon as an award is achieved. There are rewards termly for outstanding behaviour and attendance.

CONTACT DETAILS

Please ensure that you notify the School if you change address or any other contact details (e.g. email address or mobile phone number etc.) You can do so by logging into the Warlingham Portal to access your parent contact details or by informing your child's Head of House. It is important that we can get in touch quickly in an emergency. Please note that email is the preferred communication method, so it is essential to ensure that the school has accurate email addresses for parents/carers. We also send occasional text alerts to parents/carers via mobile phones.

MEDICAL INFORMATION

In order to ensure that your child is properly supported in school it is important that you provide accurate medical information. A copy of our Medical Conditions Policy is available on the school website. Please use the Warlingham Portal to update us with any medical issues that we should be aware of. Where necessary this information will be entered into our Medical Register, which has details about each student's health issues, as well as any management arrangements surrounding these. If you experience any difficulties providing medical information via the Warlingham Portal, or if you have any other medical queries, please contact Mrs Cooper in Student Services (Ext. 2020).

PARENT/CARER FEEDBACK

It is important to us that parents/carers contribute to the School's development. You are warmly invited to the termly Parents' Forum and other workshops and we ask you to complete a questionnaire each year to give your views. There will also be a member of the Senior Leadership Team available for informal discussion at each Parents' Evening. Good communication should be two-way, so we encourage parents/carers to contact us as necessary.

If there is any matter at all that concerns you – let us know! The vast majority of queries or concerns are resolved using the school's well-established communication channels, which are as follows:

- For student welfare or general issues/concerns – contact either the Form Tutor or Head of House
- For subject-specific concerns - contact the relevant class teacher or Head of Department
- For academic concerns that are not subject-specific – contact your child's Head of House
- For queries or concerns regarding attendance or absence, please contact the Attendance Manager
- For Warlingham Portal, The Student Room, or other school system login issues, please email ITSupport@warlinghamschool.co.uk and clearly state in the 'Subject' field which of these systems you need help with.

SCHOOL LOCKERS

We are changing the way we provide and administer our school lockers. From this September, an external company (ILS) will be providing school locker rentals on an annual basis to new students requiring one. Please visit the ILS website for booking information – www.ilsschools.co.uk. Existing long-term rentals will be honoured in-house until the end of the rental period.

We would like to particularly extend a warm welcome to parents/carers of students who are beginning their school careers at Warlingham School this week and wish your children every success in the future.

We look forward to a challenging, enjoyable and ultimately successful year ahead for all students.

Yours sincerely



Mr S Day
Joint Head of School



Mr Kinder
Joint Head of School

PLEASE TAKE TIME TO READ THE FOLLOWING DOCUMENTS WHICH CAN BE FOUND ON THE WEBSITE BY CLICKING THE LINKS BELOW:

School Term Dates 2019 -20: <https://www.warlinghamschool.co.uk/171/term-dates-2019-2020>

Year Group Key Dates 2019-20: <https://www.warlinghamschool.co.uk/185/year-group-key-dates-2019-20>

Year Group Homework Timetables 2019-20: <https://www.warlinghamschool.co.uk/64/homework>